



CYMDEITHAS DDYSGEDIG CYMRU THE LEARNED SOCIETY OF WALES

Role Profile – Member of Medals and Awards Scrutiny Committee

Period of appointment

Scrutiny committee members are appointed by General Purposes Committee for three years with a break of 2 years between each tenure required.

From each committee, the General Purposes Committee will annually appoint a Chair and a Vice Chair to lead the discussion. They will serve the same tenure as all ordinary members.

General Purposes Committee will annually select a Chair and a Vice Chair from within the 4 chosen Fellows on each committee who will oversee the Scrutiny process for their allocated medals/awards.

Fellows on the LSW Medals and Awards Committee will serve a tenure of 3 years with a break of 2 years between each tenure required.

Researcher Development Advisory Group members on the LSW Medals and Awards Committee will serve a tenure of 2 years, or for the remainder of their term on the Advisory Group.

Honorary Fellows will be invited to join the Impact Committee by General Purposes Committee on an annual basis, sitting on the committee for one year.

Requirements

- Members of each Medals and Awards scrutiny committee will be selected to represent the range of disciplines represented by our medals. Consideration will also be given to ensure we have a gender balance and a strong demographic diversity across all individuals in each committee.

Aims of role

- Conduct the scrutiny of Medals and Awards nominations in a fair, equitable and transparent manner in order to consider, score and agree which candidates/teams will receive the relevant medals/ awards.

Specific tasks

- Meet online once annually to consider the nominations received
- Receive and read all nominations in advance of the scrutiny meeting
- Ensure each nomination receives a thorough assessment in line with the Society's regulations and guidance
- Any conflict of interest is declared and dealt with appropriately

- Work with committee colleagues to agree the decisions and record evidence of the decisions made

Restrictions

- Fellows who sit on LSW Council or General Purposes Committee are not eligible to sit on the LSW Medals and Awards Scrutiny Committee.
- No Medals and Awards Scrutiny Committee members may nominate someone for a medal or award in the categories for which their committee sits to consider.