



CYMDEITHAS DDYSGEDIG CYMRU THE LEARNED SOCIETY OF WALES

Guide for Nominees

The only action you need to take as a candidate / team is to give your permission to be nominated. You can do this via the link that will be sent to you by your nominator (and available on our [website](#)).

In order to assist your nominator, they may find it useful to have a copy of your CV in advance (individual nominations only)

This document provides an overview of the Learned Society of Wales Medals and Awards and the process involved for your information. The full regulations can be found on our [website](#).

Who can be nominated?

LSW medals and awards are designed to celebrate researchers and practitioners whose work impacts on the advancement of knowledge and/or the power of research and innovation.

- Candidates or teams should have a Welsh connection – ie/ resident in Wales, of Welsh birth or some other particular connection to Wales.
- Teams are defined as any number of individuals (above 3) who work together.
- Candidates or teams do not need to be Fellows of the Learned Society of Wales

Medal and Award categories

You can view the different medal and award categories on the LSW [website](#). You can only be nominated for one medal or award per year.

Definition of individuals/ teams eligible for the Impact Awards:

Winners may be from any field or profession.

Definition of individuals eligible for the Established Career Medals:

Winners will be mid to later career individuals – defined as someone who is normally, at the time of the nomination, more than ten years after either the award of their PhD or the date of their first professional post appointment (relevant to their nomination).

Winners will be mid to later career individuals – defined as someone who has normally, at the time of the nomination, more than ten years of experience in research or relevant professional work. (10 years or 10 years full time equivalent)

Definition of individuals eligible for the Early Career Medals:

The Dillwyn Medals are for Early Career researchers and practitioners, defined as someone who normally, at the time of the closing date for nominations in any particular

year, has less than ten years experience in research or relevant professional work. Nominations from individuals who are outside this time frame but who have taken a career break or break from research *for any reason* will also be considered. (10 years or 10 years full time equivalent)

What is involved in the process?

The person who wishes to nominate you will complete a nomination form detailing why they believe you are a candidate or team for that medal or award. You can view the blank form on our [website](#).

This will be accompanied by a reference written by an appropriate individual that is compliant with our guidelines. The person nominating you will arrange this.

What do you need to do?

Provide consent to Learned Society of Wales to consider your nomination. You can do this by completing a simple online form found on our [website](#). Your nominator should contact you to explain this and provide the link. We recommend that you do this as soon as possible and inform your nominator when you have completed it. They will inform you of the deadline to do this.

Within this will be an option to complete an discretionary Career Impact question to highlight any factors that have affected your career. We recognise that individual circumstances and protected characteristics may impact on a career. To promote equitable review, we have introduced this question and encourage all candidates and teams to use this as a way to highlight to the Medal and Awards Scrutiny Committee anything that may have had an impact on their career and contributions to the world of learning and research. You can view a copy of the Career Impact question on our [website](#).

What happens after the nomination has been submitted?

Once the deadline has passed, a Medals and Awards Scrutiny Committee will meet – this is made up of Fellows and peers who will be looking for evidence of the candidate meeting or exceeding the criteria. The nominations and discussions are treated confidentially.

Once they have made their selection, LSW will contact all nominators with the outcome of the Medal and Awards Scrutiny Committee's decisions. The nominators will then contact candidates to update them on the decision.

Winners will be contacted directly by LSW staff to congratulate them and their nominator will be copied in.

We will offer short written feedback to unsuccessful candidates of the Dillwyn Medals only, via their nominator.

Winners and their nominators will be invited to a ceremony to receive the medal or award. This usually takes place in October or November in Cardiff and reasonable expenses are offered to allow winners to attend.