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**The Menelaus Medal of the Learned Society of Wales**

**Revised Regulations (February 2022)**

*The Medal is awarded by the Learned Society of Wales (LSW) and is sponsored by the South Wales Institute of Engineers Educational Trust (SWIEET2007). The original South Wales Institute of Engineers which was founded in 1857 by the engineer and iron and steel manufacturer and general manager of the Dowlais Iron Company* ***William Menelaus*** *(1818-82).*

The Menelaus Medal of the Learned Society of Wales shall be awarded for excellence in any field of engineering and technology to an academic, to an industrial researcher, or to an industrial practitioner who is resident in Wales, or who is of Welsh birth but is resident elsewhere, or who otherwise has a particular connection with Wales.

1. **Nomination Process**
2. Fellows and individuals from universities, industry and the general public will be invited to submit nominations between 1st March and 30th June each year. Assessment will be carried out in July and August with winners announced in September.
3. The Committee shall be free to consider persons other than those nominated.
4. Nominations must come from individuals (not institutions, companies or organisations) and will need to be supported by two seconding proposers
5. Nomination forms will available from the LSW website
6. Forms should be submitted electronically and in accordance with the guidance for the year.
7. Sufficient information must be provided for reasoned judgements to be made
8. It is the nominator’s responsibility to provide adequate information on the form
9. Incomplete forms will not be considered
10. Unsuccessful nominations may be resubmitted in subsequent years on the appropriate forms.
11. **The nomination must be kept confidential between the Nominee, the Proposers and the Society**
12. **Exclusions**

The following are excluded from **making nominations and being nominated:**

* LSW medal Committee members
* Institutions, Organisations and Companies

1. **The Committee**
2. The Medal shall be awarded to the person deemed to be the most worthy by a **Committee** comprising:

* One Fellow appointed by the General Purposes Committee who shall Chair the Committee;
* Two further Fellows (STEMM) appointed by the General Purposes Committee;

1. Members shall serve for a term of three years, or such shorter period as the Society may decide. They will be eligible to serve for not more than two consecutive terms, following which a further period of three years shall elapse before any such member shall be eligible for re-appointment.
2. The Committee may co-opt or consult further Fellows of the Society as required.
3. The Committee may conduct its business through meetings or by correspondence.
4. The Committee shall reach its decision on the award of the Medal at a time previous to the award ceremony to be held in September of the same year.
5. The Medal shall be awarded to **one** person during each Year but, in the event that the Committee concludes that no person meets the appropriate standard of excellence during a particular year, a Medal shall not be awarded.
6. The recipient will be awarded a specially struck commemorative medal and is expected to receive the Award in person at a ceremony. The Medal shall be normally presented by the President of the Society during a ceremony arranged by the Society in September.
7. Each **medal** will be accompanied by a **monetary prize** and an LSW **certificate** which will also include the sponsor’s logo.
8. Recipients will be invited to deliver a relevant public lecture and/or publish a short article normally within 12 months of the Award and the Society will support the medallist to do this.