



MAGDALENE COLLEGE ♦ CAMBRIDGE

REGISTRATION FOR GUESTS

EVENT/GROUP NAME:
(IF APPLICABLE)

ARRIVAL DATE:

/ /

DEPARTURE DATE:

/ /

In order to comply with the Immigration (Hotel Records) Order 1972 as amended, guests are required to provide us with the following information.

TITLE & SURNAME:

FORENAMES:

NATIONALITY:

For all guests who **DO NOT** hold a UK passport.

PASSPORT NUMBER:

PLACE OF ISSUE:

If a passport is not available, another document may be used that shows
IDENTITY AND NATIONALITY.

DOCUMENT TYPE:

DOCUMENT DETAILS:

NEXT DESTINATION:

ADDRESS AT NEXT
DESTINATION: (if known)

The details will be kept for a period of not less than 12 months. The holding and use of personal information is regulated by the Data Protection act 1998.
For the purpose of the act, Magdalene College is the data controller.

SIGNATURE:

DATE:

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